

2012 Officer Nominating Committee
OFFICER RECOMMENDATION FORM

**** CONFIDENTIAL ****

(Please complete in full)

I recommend: _____
(Name of Member*)

For: Elder _____ Deacon _____ Trustee _____ Member-at-Large _____

- * Please be sure that the individual you are recommending is a member of FAPC. Remember that pledging is a prerequisite for being considered for office. There should be a reasonable expectation that this member is willing to serve.

Involvement at Fifth Avenue Presbyterian Church (boards, organizations, activities):

Involvement at other churches and/or volunteer organizations:

Occupation (paid or volunteer experience):

Specific qualifications and personal qualities befitting a church officer:

RECOMMENDED BY: _____ **Date:** _____

Recommender's Phone: Home _____ Work _____

Please place completed forms in an envelope marked
"CONFIDENTIAL: Chair, 2012 Officer Nominating Committee"

You may print and mail your recommendation to FAPC, or leave it with the security desk (55th St. entrance). You may also submit your recommendation online at www.fapc.org.

**** THE DEADLINE FOR SUBMISSIONS IS TUESDAY, JANUARY 31 ****

DESCRIPTION OF DUTIES FOR FAPC OFFICERS

ELDERS: Ten Elders will be called to join the current Session and the Ministers of the Word and Sacrament to exercise leadership, government, and discipline for the life of the church. With primary responsibility for nurturing and overseeing the spiritual and theological life of the congregation, each Elder works on at least one committee with a specialty in outreach, worship, congregational life, education, or stewardship to ensure that resources of time, talent, and money are appropriately utilized. The service tenure is three years.

DEACONS: Fifteen Deacons will be called to join the current board, serving as the primary assistants to the staff for pastoral care. Each Deacon participates in at least one committee, with responsibility for providing transportation for the elderly to and from worship services; personal visits, correspondence, and flower delivery to homebound members; benevolences; and organizing service projects such as Operation Campfire, the Christmas Angel Tree Project, and clothing and food drives. The service tenure is three years.

TRUSTEES: Six Trustees will be called to assume responsibility for the financial and business affairs of the church and report to the Session. Responsibilities include oversight of property, legal, and insurance administration, as well as management of our endowment and future funds. Trustees have joint responsibilities with the Session for the budget and personnel of the church. The service tenure is three years.

MEMBERS-AT-LARGE: Five Members-at-Large will be called to join the officer representatives from the Session, the Board of Deacons, and the Trustees on the 2013 Officer Nominating Committee to select future candidates for church office. These members should be actively involved in church organizations, not currently serving as an officer, and noted for exercising good judgment. The service tenure is one year.

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2012 Officer Nominating Committee

Emi Iwaida, *chair*
Glenn Barton
Sally Harwood
Nicole Joffe
Sandra Lamb

Susan McKenzie
Jeneca Parker
Cody Powers
Chad Stubbs
Rev. Dr. Scott Black Johnston (*ex officio*)